



**STATE LIFE**  
INSURANCE CORPORATION OF PAKISTAN

Phone # 052-9250101-108

Fax # 052-9250109

Siddique Plaza, Paris Road, Sialkot Zone

**TENDER NOTICE # SKT/ZONAL OFFICE-FURNITURE /05/2022**

Sealed financial bids are invited on single stage single envelope procedure from reputable suppliers registered with Sales Tax department, having own offices and phone /fax numbers (if found contrary the quotation will be rejected) for the supply & Installation of Wooden Partition, detail of which is given in Tender Documents which can be obtained from office of undersigned during Office hours by depositing the tender fee on Cash Counter of State Life Insurance Corporation of Pakistan, Zonal Office, Sialkot.

Sr. #	Description	Qty	Delivery Schedule	Closing Date & Time for Submission of Bids	Date / Time for Opening of Bids
1	New Partition (Wooden with Glass) after Demolish of Existing Partition	3750 Sq Ft	within 1-month upon issuance of Supply Order	July 15, 2022 at 10:30 Hrs	July 15, 2022 at 11:30 Hrs

**Conditions**

- Bids may accompany a Pay Order / Bank Draft of the 05% of the bid value in favor of State Life Insurance Corporation of Pakistan as earnest money which will be returned immediately after issuance of Supply / Work Order to un-successful bidders and after satisfactory completion of job to successful bidder. however earnest money of successful bidder shall be retained by SLIC as performance security and subsequent warranty for guarantee period.
- No Bid will be accepted without earnest money
- Bids will be opened in the office of Incharge Personnel & General Services Department, Siddique Plaza, Paris Road, Sialkot Zone on the date and time as specified above in presence of those bidders or their authorized agents who wish to be present at the occasion and the authorised agent / representative hold authority letter with full authority to satisfy the management of State Life regarding specifications, price etc on the occasion, otherwise representatives are not allowed to attend bids opening occasion
- The rate validity of tender will be 31-12-2022 from the date of opening the tender.
- The envelope should be marked as Quotation for Tender Notice # SKT/Zonal Office-Furniture /05/2022
- The Bids are invited on Single Stage Single Envelope Procedure
- Income Tax as per government rule will be deducted at the source from the payment.
- General Sales Tax as per the rule of the Government will be deducted at source from the payment
- Supply should be according to tender specifications. Any defective delivery / Material will be taken back by supplier at his own risk & cost.

10 Successful bidder will have to provide samples of material (each item), which will be examined by Zonal Procurement Committee, Supply / Work Order shall be issued upon grant of Final approval of sample by committee members

11 The supplier will be responsible for installation of furniture / fixture at site

12 the bidder shall execute work at his own cost and Quality of work shall be inspected before final payment, subsequent bidder shall be responsible to fulfill requirement as per site w/r to committee proposal

13 Demolished partition (Wooden / Glass) material shall be property of State Life and demolished partition material shall not be utilized by bidder in new partition

14 Partition quantity shall be decrease as per committee members decision w/r to availability of budget

15 Bidder shall provide 1-year guarantee certificate of its performed work, Any repair shall be free of cost including labor & material within guarantee period by bidder

16 Supply items shall be brand new & according to tender specification

17 Bidders are encourage to visit site before submission of bid for their ease.

18 Bidding / Tender documents are available in the office of the undersigned which can be obtained during office hours (09:00am to 05:00pm) except Saturday & Sunday by depositing the Tender Fee Rs. 1000/- on Cash Counter of Zonal Office.

19 Competent Authority reserves the right to reject all bids or proposals at any time prior to acceptance of a bid or proposal. However State Life on request shall communicate to any supplier or contractor who submitted a bid or proposal, the grounds for its rejections of all bids or proposals.

(Secretary)

Zonal Procurement Committee,  
State Life Insurance Corporation,  
Siddique Plaza, Paris Road, Sialkot Zone.  
Contact # 052-9250104